

Regulations for the Student Appeals Committee at NHH

Adopted by the Board of the Norwegian School of Economics on 16 October 2003, revised on 27 October 2017 and 8 April 2025.

§ 1 Student Appeals Committee at NHH

The Norwegian School of Economics shall have a central appeals committee, the Student Appeals Committee at NHH, which shall decide, on behalf of the school, cases referred to in § 3 of these Regulations.

§ 2 Members of the Student Appeals Committee

The Rector appoints the members of the Committee.

The Student Appeals Committee shall consist of five members with personal deputies. Two members shall be academic staff members, and two shall be student representatives, appointed based on a proposal from NHHS.

There shall be at least two members of each gender. The Chair and the deputy for the Chair shall satisfy the statutory requirements for appellate and district court judges, cf. the Act relating to universities and university colleges ([Universities and University Colleges Act](#)) section 14-1.

The student representatives are appointed for a term of office of up to one year. The other members are appointed for a term of office of four years. Personal deputies shall be appointed for each of the representatives of the academic staff and the student representatives.

The Chair and the deputy for the Chair shall not be employed by NHH. None of the members may be a member of the School's Board. A member of the Committee who has participated in the preparation or decision-making in the matter under appeal may not participate in the Committee's consideration of the appeal concerning that matter.

A member, together with their deputy, shall remain in office until a new member has been appointed, even if the term of office has expired.

§ 3 Duties of the Student Appeals Committee

Unless otherwise specified, all section references in this paragraph refer to the Universities and University Colleges Act.

The Student Appeals Committee is the appellate body in cases concerning:

- appeals against the institution's individual decisions, cf. section 14-1 (2). Appeals against individual decisions may, for example, concern decisions on admission, recognition of education, the right to sit an examination, special needs accommodation, valid absence from examinations and appeals pursuant to the regulations for the degree of philosophiae doctor (PhD) at NHH
- appeals on the grounds of formal errors in examinations, cf. section 11-9

In addition, the Committee acts as the body of first instance in cases concerning:

- false documents, cf. section 12-1
- academic misconduct and cheating, including annulment of an examination or compulsory activity and exclusion and loss of the right to sit for examinations, cf. section 12-4
- bans and exclusions due to disruptive conduct, cf. section 12-5
- exclusions and loss of the right to sit for examinations due to grossly unacceptable conduct, cf. section 12-6

- bans and exclusion for use of garments that fully or partially cover the face, cf. section 12-8
- right to coverage of legal expenses, cf. section 12-9, the Regulations on public remuneration of legal counsel [[Salærforskriften](#)], section 7.

Decisions made by the Committee as the body of first instance may be appealed to the National Appeals Committee for Student Affairs. The appeal must be submitted through the Student Appeals Committee at NHH.

Students are entitled to coverage of reasonable and necessary expenses for assistance from a lawyer or other counsel in proceedings relating to exclusion under sections 12-1 to 12-8, temporary exclusion under section 12-2, unsuitability under section 12-3 and bans under sections 12-5 and 12-8 of the Universities and University Colleges Act.

The right to coverage of expenses applies from the time a decision is made to proceed with the case.

§ 4 Decisions of the Student Appeals Committee

The Committee shall make its decisions in meetings. It is validly constituted when the Chair, or the deputy for the Chair, and two other members are present, cf. section 14-1 of the Universities and University Colleges Act.

The Student Appeals Committee makes its decisions by simple majority. Decisions on exclusion and loss of the right to sit for examinations shall require at least a two-thirds majority, cf. section 12-4 of the Universities and University Colleges Act. In the event of a tie, the Chair shall have a casting vote.

The Committee shall decide whether there are grounds to summon the appellant to appear before the Committee or to obtain statements from other bodies.

§ 5 Administrative procedure, etc.

An appeal against an individual decision shall be submitted to the responsible unit that issued the decision under appeal. If that unit does not find grounds to reverse the decision in favour of the appellant, cf. section 33 of the Act relating to procedure in cases concerning the public administration ([Public Administration Act](#)), the appeal shall be forwarded without undue delay, cf. section 11a of the Public Administration Act, to the Committee's secretary together with a case presentation and all case documents, including references to regulations that may be relevant to the Committee's consideration of the appeal. The provisions of the Public Administration Act apply to the administrative procedure.

Student appeals in matters that do not concern individual decisions shall be forwarded without undue delay to the Committee's secretary if the responsible unit does not find grounds to uphold the appeal. The appeal shall be forwarded together with a case presentation and all case documents, including references to regulations that may be relevant to the Committee's consideration of the appeal.

Decisions made by the Student Appeals Committee as the appellate body are final and cannot be appealed, cf. the Public Administration Act section 28. Decisions made by NHH's Student Appeals Committee as the body of first instance may be appealed to the National Appeals Committee for Student Affairs, cf. the Universities and University Colleges Act section 14-1 and the Regulations to the Universities and University Colleges Act section 8-1. The appeal shall be submitted to the NHH Student Appeals Committee for renewed consideration. If the committee does not grant the appeal, it shall forward the appeal to the National Appeals Committee for Student Affairs for a final decision.

Minutes shall be kept of the proceedings. When a case has been fully considered, the appellant shall be notified of the outcome and provided with a copy of the Committee's decision. In addition, copies of the decisions shall be sent to the members of the Committee and to the responsible unit that issued the decision under appeal.

An annual report on the Committee's activities shall be submitted to the School's Board.

§ 6 Secretary to the Student Appeals Committee

The Rector appoints the secretary to the Student Appeals Committee. The secretary has administrative and procedural responsibility for the Committee's work. The secretary prepares cases forwarded by the responsible units for consideration by the Committee and acts as case officer in cases where the Committee is the body of first instance. The secretary also keeps minutes, follows up cases after the Committee has completed its consideration, prepares annual reports, and maintains and revises these Regulations as necessary.

§ 7 Entry into force

These Regulations enter into force immediately.